

Policy and Procedures Committee Report

April 2020

As P&P committee chair, I currently have about 20 changes that are ready to be submitted to the Board, and I am still working through the manual. This is to bring the policies in accordance with the Strategic Plan.

The goal for updating the P&P is listed specifically for Finance, but the entire P&P manual needs to have "past practice" replaced with written policy. The Board has become used to doing things a certain way and there is nothing written that gives or denies approval of the practice. This can create problems for the organization. Many of these practices may seem trivial but it is best if it is written and everyone knows what is expected of them.

Respectfully,

Cecilia Essenmacher

Policy & Procedures Committee Chair