

Barbara Coan, Chair
Nina Schloffel, Vice Chair
Policy and Procedure Committee Report
October 2025 – March 2026

October 2025: October 3, 2025 the BOD approved the Consent Calendar approving the P&P Committee members. Barbara Coan, Chair, Nina Schloffel, Vice Chair, Members Lori Calimato-Patton, Jeanette Cox, and Ruth Feliciano.

November 2026: Anthony Gigli Award Committee chair submitted a P&P change. All Awards committee members and P&P committee members were notified and agreed with the change. Nina Schloffel, Secretary submitted an IEM401 Section 11 Subsection V.A.1.-5. Changes approved by the BOD on November 14, 2025. Submitted P&P Section 11 Subsection V.A.1.-5. Awards language changed and forms 03.01, 03.02, and 03.03 updated with the new language change. The new changes were submitted to Joanna Henshaw on November 14, 20-25 to place on the AVVA Website.

December 2026: P&P Section 5 Elections Subsection V.C.7-14 was submitted to the P&P Committee and all agreed. IEM402 P&P Section 5 Subsection V.C.7-14 was presented to the BOD and passed on December 13, 2026. The new change was then sent to Joanna Henshaw and was placed on the AVVA Website.

January 2026: The P&P committee met in January to approve Section 2 Incorporation changes to submit to the BOD Meeting. Board of Directors met on January, 15, 2026 and approved changes to P&P Section 2 Incorporation Subsection I.E. 1. and Subsection II.B.4. Submitted P&P Section 2 Incorporation language change. January 15, 2026 submitted the changes to Joanna Henshaw they were then placed on the AVVA Website. On January 24, 2026 a housekeeping change to Section 5 was submitted and Joanna Henshaw placed the change on the AVVA Website.

February 2026: On February 19, 2026 an extra page was noted on form 03.02, the page was removed and sent to Joanna Henshaw to be updated on the AVVA Website.

March 2026: No changes or additions to the P&P were sent.

Respectfully Submitted,

Barbara Coan, Chair

Nina Schloffel, Vice Chair

Committee Member:

Lori Calamita-Patton

Jeanette Cox

Ruth Feliciano