

# Associates of Vietnam Veterans of America, Inc.

## Incorporation Report April 2024

Hello everyone!

- Updated the Power Point ready for States and Chapters to view.
- Keeping our Inc. Committee informed about received requests to petition, petitions, and the start-up kit documents.
- Updated Section 2 of the policies and procedures.
- Continuing to follow up with Incorporated States and chapters to help with questions and the process.
- Working with National Finance Chair Susan Price, reminding Chapters and States to complete the 990-N and financial reports every year no later than July 15<sup>th</sup> deadline. Keeping an updated list of completion of the 990-N, Financial report, and submitting the signed, dated forms sent into Charlie Corbin.
- Sending the IRS information of the Newly chartered Subsidiary, adding the chapter or State to National AVVA Corporate list.
- Ordering of the AVVA flags, National Product Sales Penny Meinhardt, and President Sharon Hobbs, Charter certificates for the newly incorporated State or Chapters ready for the presentation ceremony. Presented by their Regional Director.
- Working with National Membership Chair Terri Rangel, confirming the members on the sign petition of their status.
- Working with National Election Chair Nancy Montgomery, sending the election results of the newly elected interim officer's form.
- Working with the National Data Base Manager Suzie Meeks, forwarding the information of the new Incorporated Chapters.
- Working with the National By-Laws Chair Wynella Bethhards, with the by-laws template, deadlines, submitting of the adopted by-laws template to the By-Laws Chair.

**Our AVVA total to date of incorporated chapters 26 and 12 States.**

**Congratulations!** to chapter 789 of Georgia, and chapter 1056 of Missouri have completed their incorporation process. These two new chapters are the first in region 4, and region 6 to become incorporated. Great Job!

The chapters that are in the beginning process of Incorporation are as follows; Chapter 1146 of TN, Chapter 1091 of MD. Chapter 596 TN, Chapter 1059. Received a Request to Incorporate by the State of GA. Received an inquiry from region 9 Quam.

We are eight months into our new term already, time goes fast when having a good time. Our number #1 goal as a committee is to have our AVVA States and Chapters, to be successful, and complete the process with ease with each step of the way. You will not be alone during the process, even up to the first time you must file your 990-N.

I would like to take this time to say **“Thank You”** to the Incorporation Committee.

Respectfully Submitted,

Bobbie Morris, National Incorporation Committee Chair

Committee Members:

Susan Price, TN

Ann Rice, TN

Barry Schloffel, CA

Special Advisor, Nancy Rekowski PA

