

Treasurer's Report

Yearly 2023

- Attended all Officers meetings which were held on-line
- Attended all AVVA Board meetings – in person
- I attended all AVVA Finance Committee Meetings in our office in Silver Spring, MD
- Kathy Andras and I worked on reconciling the Project Friendship donation funds with the VVA National Office for our Leadership Conference last year.
- I participated in all By Laws meetings – on-line meetings
- In April, I started collecting donations for our Project Friendship and turned in those funds to Charlie for deposit while in Silver Spring
- I attend our 1st Convention planning meeting on July 11, 2023
- Each month I check our operating bank statement and money market bank statement
- I look over the budget vs actual reports and any other financial report sent to me by the National office
- Approved Invoices and board members requests for reimbursements and travel advances

- I continue to assist the Treasurer of Frederick VVA Chapter 304 in the preparation of their financial reports

Kaye Gardner, Treasurer