

My activities since my last report follow:

- Participated in design and practice sessions for AVVA Spousal and Survivor Benefits Seminar at the August Leadership Conference.
- Collated, printed, and distributed seminar material at August Leadership Conference.
- Prepared meeting packets for August BOD and Annual Membership meeting.
- Coordinated staffing and worked in the AVVA Office.
- Participated in Board/Membership Round Table meeting.
- Prepared minutes for the August 19, 2024 Board Meeting.
- Prepared minutes for the August 22, 2024 Annual Meeting.
- Maintained schedule and provided online support for the GoToMeeting virtual conferencing application.
 - Executive and National Board Meetings
 - Committee work sessions and meetings.
- Processed two electronic motions.
- Participated in Executive Board meetings, as needed.
- Provided advice and counsel to Board members, as needed.
- Provided advice and counsel to CA State Association. Managed Mailchimp email distribution lists.
- Collated and submitted quarterly Committee and Board reports for to webmaster.
- Reconciled July and August credit card statements/receipts.
- Currently collecting, organizing, and printing documents for October Board meeting packets.

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